COORDINATOR - THIRD WORLD CENTER

THE UNIVERSITY - Founded in 1764, Brown is an Ivy League, non-sectarian, private university with an undergraduate enrollment of 5,000 and 1,300 graduate and medical students. On the historical East Side and situated on College Hill overlooking Providence, the institution enjoys the advantages of being in an urban community but in a city which is relatively uncrowded. The curriculum is innovative and emphasizes maximum freedom and independence for undergraduates. There are approximately 500 minority students. Brown is an Equal Opportunity Employer.

GENERAL DESCRIPTION - The Coordinator will exercise overall supervision of a multicultural center which houses diverse ethnic and political organizations and responds to the cultural and educational needs of Brown's third world community (i.e., Hispanics, Asian-American, and Afro-American). The Coordinator should be sensitive towards the overall concerns of Hispanic, Asian-American, and Afro-American students affairs and be familiar with the experiences of ethnic minorities in higher education. Unlike other administrative offices, the Center must receive input and guidance for its programs and activities from a wide range of interests. Tenant organizations of the Center, students-at-large, the Student Support Program (a network of educational support services of which Third World Center is a part), the off campus community and the Office of Student Life all have input into the Center and lend some focus to its programs.

Third World Center is part of the Office of Student Life under the overall direction of the Dean of Student Life. The Coordinator will report to the Associate Dean for Student Life (Dean of Students' Office). The position is full time but opportunity for teaching may be available depending upon experience and qualifications. Such teaching activity would not be restricted to any department. Teaching experience is not a requirement for the position.
DUTIES AND RESPONSIBILITIES - The duties and responsibilities of the Coordinator all relate to supporting the interests of the Third World community at Brown and maintaining the Center as a vital part of the community and the larger University community.

1. To sponsor programs and activities which relate to the cultural, educational and social needs of the community.
2. To make the Center a lively forum for the articulation and debate of Third World concepts and current political issues,
3. To manage the Center budget,
4. To provide advice and assistance to student organizations,
5. To sponsor interaction and communication between third world students, faculty and staff, the Brown community, minority alumni, and the Providence community,
6. To conduct the Center's community outreach program,
7. To hire, evaluate, and supervise the student and clerical staff,
8. To provide for systematic evaluation of TWC activities and programs, and to report annually the results of that evaluation,
9. To serve on the Steering Committee of SSP and other appropriate University Committees,
10. To serve as a member of the Student Life staff and to provide general advice and counsel for viable student activities at Brown.

QUALIFICATIONS - Bachelors degree - minimum, Masters preferred; experience in working with young people; and understanding and appreciation for the minority experience in America.

TERMS - The Coordinator position is a twelve month position with four weeks of paid vacation. Beginning salary is open and will be commensurate with qualifications and experience. The expected starting date will be by mutual agreement. January 1980 is the most reasonable current expectation.

Letters of application, resume or curriculum vitae, letters of reference, and nominations should be submitted to Chairman, Third World Center Search Committee; Dean of Students Office; Box 1915; Brown University; Providence, Rhode Island, 02912. Direct telephone inquiries to (401)863-2580, or (401) 863-2120.